**Applying for Academic Visitor Status within the History Faculty**

The History Faculty welcomes expressions of interest from postdoctoral scholars and senior academics working in Higher Education, who wish to pursue their research for an agreed period under Academic Visitor status within the Faculty. It is expected that the work of those granted Academic Visitor status will integrate closely with the research interests of one or more of the research groupings and/or projects within the Faculty ([www.history.ox.ac.uk](http://www.history.ox.ac.uk) ); and applicants should demonstrate how they propose to utilise Oxford's exceptional and diverse resources during a research visit. Enquiries in the first instance should be made through an academic member of staff of the Faculty, who would act as sponsor and, in the event of successful applications, as the first point of contact for the Academic Visitor during the period of their stay in Oxford.

Applicants must secure independent funding for accommodation and living expenses for the period of their proposed visit, and are asked to pay a termly charge of **£250 per 3-month term (or £800 for 12 months),** as a standard bench fee.  We are unable to assist with finding accommodation, college association, travel or visa arrangements. Visits would normally last between a term and one academic year.  Visiting scholars are expected to contribute to the intellectual and social life of the Faculty during their visit.

**Academic Visitors**

**Required information:**

* Statement/proposal of intended activities, including rationale for association with the Faculty [to be included on application form]
* Date and duration of proposed visit [to be included on application form]
* Any resources required (desk, computer, etc) [to be included on application form]
* CV
* Statement of support from a sponsor, who is currently a member of the Oxford University History Faculty

**Conditions for acceptance:**

* Relevancy of the proposed activities to those of the Faculty
* Availability of appropriate academic sponsor within the Faculty for visit
* Statement from the applicant confirming availability of resources for proposed duration of visit.

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**History Faculty Academic Visitor Application Form**

The History Faculty welcomes a wide range of academics and practitioners who wish to contribute to, and participate in, its work. Applicants must complete the Visitor Programme Application Form and send it, along with a separate sheet detailing the planned research activity or programme, a letter of support from an established member of the Oxford History Faculty and a current copy of your CV. The deadline for receipt of applications is at least one term before the planned visit, so that a visitor hoping to come in Hilary (spring) term should submit the application for the preceding Michaelmas (autumn) deadline at the latest, visitors hoping to come in Trinity (summer) term should submit the application for the preceding Hilary deadline, and so on. Earlier submission would be welcome if possible. Please note that there is a bench fee of £250 per term (3 months) and £800 per year (12 months).

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| **A ‐ Personal Details** | | |
| **Title: Surname:** | | |
| **Forename(s):** | | |
| **Home Institution/Place of Work:** | | |
| **Position:** | | |
| **Address:** | | |
| **Email address:** | | |
| **B ‐ Details of planned visit** | | |
| **My History Faculty sponsor is:**  ***(NB: This form needs to be accompanied by a letter from your sponsor)*** | | |
| **Start date:** | **End date:** | |
| **I have an association with a College:** | **Yes (name):** | **No** |

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| **C – Contribution and Provision** | | | |
| ***Please indicate what you intend to contribute to the History Faculty during the period of your visit:*** | | | |
| Collaborate on a research project with a member of the Faculty | | |  |
| Organise (or co‐organise) an event (seminar series, workshop, conference) with a member of the Faculty | | |  |
| Write or co‐author an article or other publication | | |  |
| Develop a research proposal to apply for an external funding award through the Faculty | | |  |
| Contribute to the graduate and/or undergraduate programme through the provision of a special seminar or similar activity | | |  |
| *Further details of planned research activities should be submitted on a separate sheet* | | | |
| **I would like to draw upon the following resources during my visit.** | | **Work Station with IT equipment** | |
| **University Card (which gives access to University libraries)** | |
| **D – Funding** | | | |
| **How are you intending to fund your visit?** |  | | |
| **E – Agreement** | | | |
| **I confirm that I have read and agreed to the terms of the Faculty’s Visitor Agreement (attached)**  **Signed: Date:** | | | |